

CareerTrac History One Pager

What is CareerTrac?

CareerTrac is a production-level outward facing web-based system serving multiple IC's. The focus of the application is to have searchable, structured and long-term outcome trainee data. This can be used to generate reports, understand the progress and achievements of trainees, and evaluate the success of grants.

How CareerTrac Started

Initially, FIC created CareerTrac based on existing MS Excel records. They partnered with NIEHS when both institutions discovered they had the same goals and NIEHS added IMPAC II to the data model. The joint launch occurred in 2011 on NIEHS servers and in the years following additional pilot projects for other tenants began.

NIEHS makes a substantial investment in the Institutional Training Grant Program. For example, in FY2018 NIEHS Investment in Training equaled \$19.5M. To truly account for this large investment, there is a need to understand trainee outcomes.

In addition, training was one of Dr. Collins' 5 key focus areas and [NIEHS' 2012-2017 Strategic Plan Goals 8-9](#) focus on training. CareerTrac was created to track and analyze the progress of trainees and thus allow for a better understanding of the necessity of this investment and the goals of NIEHS.

Institutes Involved

Currently CareerTrac is actively being used by NIEHS, FIC, NCI-CRCHD, and Superfund. NIDDK and NIMHD have started pilot projects in CareerTrac in FY2024. Since this application allows for customization, each tenant can make many decisions regarding how their users use it. New tenants can be added as needed.

Agreement and OMB Clearance

Currently there is a memorandum of understanding (MOU) to host production data at NIEHS that is signed by the IC business owner (Division Director) and Executive Officer. This automatically renews each fiscal year unless changes are requested. A tenant must give a 6-month notification to leave the MOU.

OMB Clearance for CareerTrac is through May 31, 2024. The renewal process is currently underway and requests approval to collect demographic data in CareerTrac.

CareerTrac does not collect budget information.